**Name of Traveler\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_€€€€€€€**

**Cell Phone number in Italy\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**1st Emergency U.S. Contact**

**Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**2nd Emergency U.S. Contact**

**Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Best e-mail address for U.S. Contact**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Items to be checked off by/before parent/student MANDATORY meeting Saturday, 4/04/20 @ 10 a.m. at Mrs. Pollock’s house at 26550 Rancho San Carlos Road, Carmel, 93923. Please bring something light to share for brunch/lunch, preferably something Italian for 20 people!**

**\_\_\_\_\_\_\_\_\_\_ Cash, $150\* to Mrs. Pollock by 4/04/20 for Main Event Transportation to pick us all up at Pollock house at 8:00 a.m. Wednesday, 4/8/20 to bring to Oakland for 11:30 a.m. check-in and 1:30 p.m. departure, and pick up from airport at 7:00 p.m. on Monday, April 20, 2020 to return to Pollock house. All students MUST attend school on Tuesday, April 21, 2020.**

**\_\_\_\_\_\_\_\_\_\_ € 200 until an ATM can be accessed in Rome**

**\_\_\_\_\_\_\_\_\_\_ School check-out form completed and returned (for missed classes)**

**\_\_\_\_\_\_\_\_\_\_ Medical History complete, green form returned**

**\_\_\_\_\_\_\_\_\_\_ Color copy of student ID**

**\_\_\_\_\_\_\_\_\_\_ Color copy of Passport**

**\_\_\_\_\_\_\_\_\_\_ Travel Roller Bag/Backback/Suitcase and packing list verified**

**\_\_\_\_\_\_\_\_\_\_  Purchasing power confirmed (Euros, ATM card,**

**credit card backup) sufficient for trip, per specifications.**

**\_\_\_\_\_\_\_\_\_\_ Group Phone list confirmed received and correct**

**\_\_\_\_\_\_\_\_\_\_ Journal received and I.D’ d**

**\_\_\_\_\_\_\_\_\_\_ Converter 2 prong plug for electrical needs (phone charger, etc.)**

**\*Price finalized by 11/4/19, dependent upon number of travelers**